



Knightsridge Primary School Parent Council Meeting Minutes

Date: 19th June 2024

Agenda item	Minutes	Decision	Action
Welcome and attendees	Introductions: Mr Potter, Mrs Kerr, Mrs Ramsay, Jen, Laura, Jilly		
Apologies	Laura B		
Minutes of the last meeting – for approval	Last meeting minutes 8 th May 2024 approved		

<p>Review progress of action points from previous meeting minutes</p>	<p>Mr Lewis to email parent council information to plan for the family fun event.</p> <p>Parent council to create a form to gather information on how many people might attend.</p> <p>Raffle – dress down day on 31st so school will ask for donations on dress down day.</p> <p>The P7 will be asked to write a letter to Mosswood for a donation to their prom – the school managed to fundraise enough to cover the activities they had planned so didn't need to do this.</p> <p>Invite pupil leadership team to the next meeting.</p>		
<p>Matters arising</p>			
<p>Treasurer's/ Financial Report</p>	<p>Not applicable</p>		
<p>Separate items of business (each item is given a different slot on the agenda)</p>	<p>Family event – feedback from parents was that it was really good and they would like to have more events like that. It was great to see the children take ownership of this event, doing the bingo calling etc. The children have voted for innoflate and P7 children carried out the research and costed the outing. The event includes food (nachos, hot dogs and pizza) and unlimited squash. This is an exclusive hire.</p> <p>The P7 party has also been fundraised for and full costs covered.</p> <p>A parent has also raised some money for the P7 events in their local community. This and the barista has also raised funds.</p> <p>Experience of this has been valuable and has led to the inclusion of this type of fundraising as part of the P7 curriculum. It is</p>		

estimated that between up to £1500 - £2000 was raised with all this.

Mosswood Community Centre

All westlothian community centres are being reviewed. This includes Mosswood which means that they may be subject to an asset transfer or something else. This was discussed because the school decided not to request any funds. It is better for Mosswood to be supporting their local community.

School Trips

School trips are very expensive and just to hire a bus to transport kids to and from an activity can be in excess of £1000. This year the school planned a whole school trip to the cinema.

Next year there will be P6 outdoor adventures and P7 residential. There is discussion about curricular related trips. For example, outings to a castle.

The school has also arranged for people to come in to do activities with children, for example, Authors, people in to do coding.

The school are also taking part in some research with Cambridge University who are researching pupils experiences in accessing microbits. This is also in connection with the BBC. This has resulted in the school being given some funding.

PEF Funding – part of this has to go to participatory budgeting. The students requested this be used to fund some additional digital technology.

Next year – there are a group of P6's working on some plans for what this might be used for next year. There have been some ideas around equity, cost of the school day etc. Some ideas are

	<p>around school trips, family clubs etc.</p> <p>There was also a national school choir who were working with P4's. Some children also took part in a dance competition.</p> <p>The school has a link with a book shop who are good at helping them arrange authors to visit.</p> <p>The recent sports day was a success. This was the first sports day the school has had that parents could attend since 2019 due to COVID and then the school closures.</p> <p>The P7 assembly is on Tuesday 25th. The school will get in touch with families to let them know how many family members can come.</p> <p>P1 transitions have gone really well. P1's has come in for lunch. Parents are coming in for tea and coffee and everything has gone really well.</p>		
Sub-committee reports (if any)	Not applicable		
Headteacher's report	Not applicable		
Correspondence	<p>Plans for the next year. The council could opt to have an AGM – however – we are not sure there is enough of a membership to do this currently.</p> <p>The school are looking at changing the way they do the improvement plan and would be helpful to have Parent</p>		

	<p>Council involvement. They have been looking at Simon Brakespear work who is an educational leadership writer. They are planning on using leadership sprints rather than having a whole school improvement plan.</p> <p>Discussed days and times. Might be an idea to have different days and times to see if this allows more people to attend.</p> <p>The school would like to review the house points system. There might not be a system that is consistently applied so not equitable.</p>		
<p>AOCB (Any other competent business)</p>			