



Knightsridge Primary School Parent Council Meeting Minutes

Date: 4.9.24

Agenda item	Minutes	Decision	Action
Welcome and attendees	Introductions: Lisa Rankin (KEYC), Amy (P1&5), Ashley (P1), Rhianne (P4&7), Laura (P5&Nursery), Kerry (P3&Nursery), Laura (P1) Mrs Kerr, Mrs Piper, Mrs Ramsay		
Apologies	Jilly,		
Minutes of the last meeting - for approval	Confirmed previous minutes are on the school website under the Parent Council section. Planned future meetings are also listed on the school website.		Request donations of toilet roll.

<p>Review progress of action points from previous meeting minutes</p>	<p>Previous actions were to have a sub meeting for plans for the Halloween Party. This has happened and plans are in place for Friday 1st November at Mosswood Community Centre. Tickets are now on sale from the school office for £2 per person. The parent council would like to ask for donations of toilet roll for the party games.</p> <p>There was also an action listed about training available from the Connect Scotland for Parent Council Members. Mrs Kerr has feedback that there is no further training available at this time. Parent council members who would like to be involved in school events have provided PVG details to the school office.</p>		<p>September meeting discussed review of house points system - is there an update for this?</p>
<p>Matters arising</p>	<p>Knightsridge 50th Birthday Celebrations</p> <p>Knightsridge Primary are celebrating it's 50th Birthday party across the month of November. Pupils are being invited to do something to celebrate the school (it is a surprise). There will be some sort of a production that will be shared with families who will be invited to share in the celebrations. There have been appeals to the school community for photos etc.</p> <p>Bullying Policy</p> <p>Parents/Carers from the school have asked the Parent Council to discuss the School's approach to incidents of Bullying. Mrs Piper shared detailed the work that was done last year in pulling together the school anti-bullying strategy. This is was developed to be a 1 page document that was accessible to staff, families and children. There is an equalities policy that has not been launched yet and thinking that it would be a good idea to re-launch the anti-bullying strategy as well as the equality policy. The</p>		<p>Add anti bullying policy to school website.</p> <p>Launch equality policy.</p> <p>Plan playground tidy afternoon.</p>

	<p>group discussed the details of this policy. Some parents shared experiences where they felt issues in the classroom were dealt with more effectively than in issues in the playground. Mrs Kerr shared that everyone works as a team and PSW's are included with teaching staff during in service days to ensure a consistent approach. This feedback was taken on board and staff will discuss further.</p> <p>Discussed the accessibility of the anti-bullying policy. This was sent to all families via group call last year when it was launched, however, it is not so easy to access after the fact. Discussed including this on the school website for parent/carers to be able to access and refer to at the time of need. Also discussed including in a welcome pack for new parents/carers/children who are joining the school.</p> <p>Review of School Values - Update</p> <p>The school are currently reviewing/refreshing their aims and values. Current feedback is mixed where some feel that the values should be changed/updated and some think they should remain the same. There is a particular focus on the word perseverance and that this may have negative connotations for some. The goal is that the school values should be accessible to both families/carers and children at the school. The school would like to use a similar approach as they used for the equality policy - doing a podcast as well as the actual policy. Work on the values will also be extended across the Early Years Centre.</p> <p>Nursery pick up and drop off procedures</p>		
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Discussed pick up and drop off procedures at the Nursery. These have been changed recently and parents present offered positive feedback on these changes.

Community Classes offered by KEYC

There have also been developments in the nursery who have opened up more groups to the community - baby massage etc - and are looking to develop this further.

Playground/Outdoor Space

Parent/Carers requested that the Parent Council discuss the condition of the playground. Now that the interior improvements have taken place, the outside space looks neglected. There was an example of there being a lot of weeds in the playground. Mrs Ramsay explained that there was a plant that was particularly overgrown - this has since been addressed. Discussed an idea of having a Friday afternoon to tidy up the playground where parents, carers and children are invited to join in. The parent council were in agreement with this. There was also a suggestion about offering families the opportunity to sponsor a flower bed to maintain.

There are also plans to improve the forest school area (tree/grass space at the front of the school to the right of the office) as this is used for outdoor learning.

Playground Activities

Football is an aspect of the school that is important for pupils. There has been a recent football fundraiser and donations of goals to the school to improve the experience for pupils. There are currently 2 football pitches on the go. There are a range of non-football activities available

to the children such as basketball, hula hoops, drawing etc etc. Football - whilst positive - can bring some challenges for the staff and pupils. Teaching staff shared discussed some strategies that they use when dealing with this. This included writing a football charter that was developed in partnership with children about the type of behaviours everyone expects to see during football games. Previously, the school have engaged with coaches from livingston football team.

Wider Experiences

The school are looking at wider experiences over and above classroom learning. Children have picked 20 different activities that they would like to do over the school year. The school have sent a letter to Mosswood for a donation toward transport for some of these activities. There was discussion about clearing out old toys etc. The discussion lead to fundraising and complications around this. The current parent council does not have a bank account as there are very strict rules and regulations around this. Any fundraising carried out by the Parent Council would be given to the school as a donation for a specific event or purpose. The group discussed some other ideas around fundraising for the school. The Parent Council would like to be involved in organising part of the Christmas Fair. Agreed to hold a further sub meeting on Wednesday 6th November at 1:30pm.

P7 Leaver Celebrations

A question was asked about prom for the P7's this year. School organise a P7 party and there is also a P7 assembly. It is important that the P7 party is accessible to everyone. For this reason it will be held at a location within the

	<p>Knightsridge Community. Last year it was in the school hall. Staff decorated the hall in the theme of hollywood. There was a red carped and photographer. P7's each got a photo dressed in their party outfit as a momento. The year before, the party was held in Mosswood. It is important that the P7's that year are fully involved in the planning of their leaver events. The teaching staff ensure that this takes place. Current P7's are well underway with findraising for their celebrations through their Friday barista sessions. There are further plans to have family fun events. Last years P7 family fun fundraiser raised over £1000!</p> <p>Confirmed the next meeting is Tuesday 3rd December at 6:30pm.</p>		
Treasurer's/ Financial Report	Not applicable		
Separate items of business (each item is given a different slot on the agenda)			
Sub-committee reports (if any)	Not applicable		

Headteacher's report	Not applicable		
Correspondence	Minutes to be posted on the school website when approved.		
AOCB (Any other competent business)	Next meeting. Tuesday 3 rd December 6:30		